

**ANF 2F**

**Application Form for Refund of Application Fee**

**(Please see guidelines at the end before filing the application)**

<b>1. IEC Number</b>
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<b>2. Applicant Details</b>
i. Name
ii. Address

<b>3. Application Fee Details</b>
Amount (Rs)
Demand Draft/Bank Receipt/Electronic Fund Transfer No
Date of Issue
Name of the Bank on which drawn
Bank Branch on which drawn

**4. Regional Authority with whom the application has been filed/was proposed to be filed:**

<b>5. Category under which refund is being claimed (please tick)</b>	
	( <input checked="" type="checkbox"/> )
i. Deposited in excess of the specified scale	
ii. Deposited in error but applicant is exempt from fee payment	
iii. Deposited but no application has been made	

<b>6. In case refund is claimed for Category 2 (i) above, please furnish</b>
i. File Number
ii. CIF Value of Authorisation / Duty credit value of the Certificate / scrips applied for (Rs)
iii. Fee payable at the prescribed scale (Rs)
iv. Excess fee paid for which refund is claimed (Rs)

<b>7. In case refund is claimed for Category 2 (ii) above, please furnish</b>
i. File Number
ii. Amount of fee paid (Rs)
iii. Category of Clause 5(3) of Foreign trade (Regulation) Rules, 1992 under which exemption is being claimed

8. In case refund is claimed for Category 2 (iii) above,  
please state the reasons for not making an application after depositing the fee:

9. In case refund is being claimed after one year of deposit of the fee,  
please state the reasons for not making the refund application earlier:

**DECLARATION/UNDERTAKING**

1. I / We hereby declare that the particulars and the statements made in this application are true and correct to the best of my / our knowledge and belief and nothing has been concealed or held there from.
2. I / We fully understand that any information furnished in the application if found incorrect or false will render me / us liable for any penal action or other consequences as may be prescribed in law or otherwise warranted.
3. I / We undertake to abide by the provisions of the FT (D & R) Act, 1992, the Rules and Orders framed there under, FTP, HBP v 1 and HBP v2 and ITC (HS).

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- a. I / We hereby certify that the firm / company for whom the application has been made has not been penalized under Customs Act, Excise Act, FT (D & R) Act 1992 and FERA / FEMA.
  - b. I / We hereby certify that none of the Proprietor / Partner(s) / Director(s) / Karta / Trustee of firm / company, as the case may be, is / are a Proprietor / Partner(s) / Director(s) / Karta / Trustee in any other firm / Company which has come to adverse notice of DGFT.
  - c. I / We hereby certify that the Proprietor / Partner(s) / Director(s) / Karta / Trustee, as the case may be, of the firm/company is / are not associated as Proprietor / Partner(s) / Director(s) / Karta / Trustee in any other firm / company which is in the caution list of RBI.
  - d. I / We hereby certify that neither the Registered Office / Head Office of the firm/company nor any of its Branch Office(s) / Unit(s) / Division(s) has been declared a defaulter and has otherwise been made ineligible for undertaking import / export under any of the provisions of the Policy.
5. I / We hereby declare that I / We have not obtained nor applied for such benefits (including issuance of an Importer Exporter Code Number) in the name of our Registered / Head Office or any of our Branch(s) / Unit(s) / Division(s) to any other Regional Authority.
  - 5A. I / We hereby declare that I/we have perused the list of SCOMET items as contained in the Appendix 3 to the Schedule 2 of the ITC (HS) and that the item(s) exported / proposed to be exported does not fall within this list and that I / We agree to abide by the provisions of FTP for export of SCOMET items contained in the FTP, Schedule 2 of ITC (HS) and the HBP v1, irrespective of the scheme under which the item is exported / proposed to be exported.
  6. I / We solemnly declare that I / We have applied for / obtained a RCMC to the EPC which pertains to our main line of business. In case we have applied to any other council, the application has been made within the purview of the provisions of Para 2.63 of the HBP v1.
  7. I hereby certify that I am authorised to verify and sign this declaration as per Paragraph 9.9 of the Policy.

Place  
Date

Signature of the Applicant  
Name  
Designation  
Official Address  
Telephone  
Residential Address  
Email Address

### **GUIDELINES FOR APPLICANTS**

1. Two copies of the application must be submitted unless otherwise mentioned.
2. Each individual page of the application has to be signed by the applicant.
3. a. ANF 1 has to be filed in by all applicants. In case of applications submitted electronically, hard copy of ANF1 is not required. However, in case where applications are submitted otherwise, hard copy of ANF1B has to be submitted.  
b. Only relevant portions of Application need to be filled in.
4. **Application must be accompanied by documents as per details given below:**

#### **For Refund of Application Fee**

Copy of Bank Receipt/Demand Draft against which the refund is being claimed