

APPENDIX 29

PROFORMA FOR SUBMISSION OF GRIEVANCE REPRESENTATION

1. Name of the Applicant :.....
2. Address: :.....
3. Grievance subject: Details may be mentioned (use additional sheets, if required)
4. Particulars of file/ correspondence :.....
Ref No./date of DGFT or its regional office, if any:
5. Whether the head of the concerned regional licensing office has been approached Yes [] No. []
if so, furnish particulars/ decision, if any, taken . :.....
6. Any other remarks :.....

Signature of the Applicant :

Name in Block Letters :

Designation :

Place: Tel. No. :

Date: E-mail Address :