

APPENDIX 30

ADVANCE RELEASE ORDER (ARO) / INVALIDATION LETTER FORMAT

GOVERNMENT OF INDIA
MINISTRY OF COMMERCE &
INDUSTRY DEPARTMENT OF
COMMERCE

Office of the

File No

Date

Advance Release Order / Invalidation letter** No

Date

1. Name and address of the applicant
2. Authorisation no.
Date
3. Name and address of the Indigenous Producer / STE*
4. Items to be supplied by Indigenous producer / STE*

| S.No. | Items to be procured | Qty (in figures and words) | Value (in figures and words) |
|-------|----------------------|----------------------------|------------------------------|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |

5. Regional Authority of the Indigenous Producer / STE*

- Note:**
- a) This Advance Release Order / Invalidation letter** shall be produced in original to above-mentioned indigenous producer / STE* for supply of goods as per above details.
 - b) This Release Order / Invalidation letter will be valid upto -----.
 - c) The material received by the holder of this Release Order/ Invalidation letter** shall be subject to the same conditions as applicable to the authorisations issued under Advance authorisation / DFIA against which this Advance Release Order / Invalidation letter** has been issued.
 - d) Both quantity and value shall be limiting factor.

Yours faithfully,

Asstt. Director General of
Foreign Trade/ Foreign
Trade Development
Officer
Security Seal

Endt.No..... Dated

- (i) Jt./ Dy. Director General of Foreign Trade (Name and address of the Regional Authority of indigenous producer / STE*).
- (ii) M/s. (Name and address of the indigenous producer / STE*) for necessary action.

Asstt. Director General of Foreign
Trade/ Foreign Trade
Development Officer

Details of materials supplied under above Advance Release Order / Invalidation letter**

| Sn. No. | Description of goods | Quantity supplied | | Value of goods | |
|---------|----------------------|-------------------|----------|----------------|----------|
| | | In figures | In words | In figures | In words |
| 1. | | | | | |
| 2. | | | | | |
| 3. | | | | | |

We confirm having supplied the goods as per details above.

Signature
(Name and address of indigenous producer/ STE*)

We confirm having received the goods as per details above.

Signature
(Name and address of the Advance Release Order / Invalidation letter** holder)

Note:

* Strike out whichever is not applicable.

**Strike out whichever is not applicable.